

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
August 15, 2012
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda
ABSENT (<i>with regrets</i>)	Jerry Rudnisky

CALL TO ORDER:

The meeting was called to order by Mayor Johnston 7:40 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 7.5 Investments
- 7.6 Accounts Payable Cheque Listing #2 – August, 2012

Res. #063/12 Moved by Mayor Johnston that the Regular Council Meeting agenda is hereby
Agenda adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #064/12 Moved by Mayor Johnston that the Regular Council Meeting Minutes of June
Minutes 13, 2012 are hereby approved as presented.

CARRIED

Res. #065/12 Moved by Mayor Johnston that the Special Council Meeting Minutes of June
Minutes 27, 2012 are hereby approved as presented.

CARRIED

DELEGATIONS: none

BYLAWS and POLICIES: none

C.A.O.'s REPORT:

Res. #066/12 Moved by Mayor Johnston that the C.A.O.'s report for June 7 – August 8, Report 2012, is hereby approved, and further that the fence that was damaged by the tree that fell on the east side of the Summer Village be repaired for a cost of \$200.

CARRIED

FINANCE:

Accounts Payable Cheque Listing - August, 2012

Council agreed to accept this correspondence as information.

Balance Sheet and Income & Expense – August 9, 2012

Res. # 067/12 Moved by Councillor Nielsen that the Balance Sheet and Income / Expense Financial Statements for August 9, 2012 are hereby approved as presented. Statements

CARRIED

GL Transaction History: January 1, 2012 – August 9, 2012

Council agreed to accept this correspondence as information.

2012 Tax Collection

Council agreed to accept this correspondence as information.

Investment

Res. # 068/12 Moved by Councillor Nielsen that \$200,000 be invested from the chequing Investment account into a 1-year GIC, removable after 30 days.

CARRIED

Accounts Payable Cheque Listing #2 – August, 2012

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Purchase a “No dumping of debris” sign as per Bylaw #133, and metal rod for installation, which will be placed by the park fire laneway.

Council reviewed and updated the tactical list.

NEW BUSINESS:

Mulhurst Fire Department – Fire Prevention

Council agreed to accept this correspondence as information.

Association of Summer Villages – 2012 Conference

Res. #069/12 Conference Moved by Councillor Nielsen that Councillor Rudnisky and C.A.O. Boyda attend the Association of Summer Villages Conference on October 19-20, 2012 at the St. Albert Inn, and further that C.A.O. Boyda stay at the St. Albert hotel.
CARRIED

Association of Summer Villages – Call For Resolutions

Council agreed to accept this correspondence as information.

Association of Urban Municipalities – 2012 Conference

Council agreed to accept this correspondence as information.

Development Permit Application - #70 Itaska Beach

Development Officer to review onsite how the variance request might affect the neighbouring properties. Council will then hold a Special Meeting to make a decision.

APLM & PLWA Letter to Minister McQueen

Council agreed to accept this correspondence as information.

ADMINISTRATIVE MATTERS:

C.A.O. Boyda – Land Title Changes

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Annual Picnic Review

Council agreed to accept this correspondence as information.

Pigeon Lake Regional Emergency Management Advisory Committee – Formation

Res. #070/12 Moved by Mayor Johnston that:

WHEREAS pursuant to the *Emergency Management Act (EMA), Sections 11 and 11.1*, a local authority shall (a) prepare and approve emergency plans and programs and (b) appoint an emergency advisory committee consisting of a member of members of the local authority to advise on the development of emergency plans and programs; and

WHEREAS pursuant to *EMA Section 11.3(1)(b)* a local authority may delegate the local authority's powers or duties under this Act to a joint committee representing 2 or more local authorities that is composed of one or more members appointed by each of the local authorities if authorized by ministerial order; and

WHEREAS the ten Pigeon Lake Summer Villages have agreed to establish the joint Pigeon Lake Regional Emergency Advisory Committee (REAC) in accordance with the Alberta *Emergency Management Act* and Alberta Emergency Management Agency guidelines; and

WHEREAS each summer village council has agreed to appoint one elected official and one alternate to the Regional Emergency Advisory Committee (REAC); and

WHEREAS pursuant to *EMA Section 11.1(1)*, a local authority shall maintain an emergency management agency to act as the agent of the local authority exercising the local authority's powers and duties under this Act.

WHEREAS the ten Pigeon Lake Summer Villages have agreed to jointly establish the Pigeon Lake Regional Emergency Management Agency (REMA); and

WHEREAS the ten Pigeon Lake Summer Villages have agreed to delegate their authority's powers or duties under the *Emergency Management Act* to the Pigeon Lake Regional Emergency Management Agency (REMA); and

WHEREAS the ten Pigeon Lake Summer Villages have agreed to jointly develop, review and monitor the Pigeon Lake Regional Emergency Management Plan (REMP) in accordance with the Alberta *Emergency Management Act* and Alberta Emergency Management Agency guidelines; and

WHEREAS the goal of the Pigeon Lake Regional Emergency Management Plan (REMP) is to prevent or minimize losses to people, property and the environment in communities located on Pigeon Lake; then

BE IT RESOLVED THAT the Summer Village of Itaska Beach agrees
(a) to secure ministerial authorization to delegate its powers and duties under Section 11.3(1)(b) of the *Emergency Management Act* to the Pigeon Lake Regional Emergency Advisory Committee (REAC);

(b) to become a member of the Pigeon Lake Regional Emergency Advisory Committee (REAC) and appoint one member and one alternate to the Committee;

(c) establish the Pigeon Lake Regional Emergency Management Agency (REMA); and

(d) to participate in the development, approval and monitoring of the Pigeon Lake Regional Emergency Management Plan (REMP).

CARRIED

C.A.O. Boyda – Long Term Planning Session

Res. #071/12 Moved by Mayor Johnston to hire Pommen Group to facilitate a long term
Planning planning meeting during the week of Oct 21st starting promptly at 7pm.

CARRIED

CORRESPONDENCE:

- 1 Website Analytics – July, 2012
- 2 Pigeon Lake Protective Services – June, 2012 Report
- 3 Pigeon Lake Protective Services – July, 2012 Report
- 4 Edmonton Journal – Sewage Practices, July 10, 2012
- 5 Alberta Municipal Affairs – 2011-12 Annual Report

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

September 19, 2012 – Regular Council Meeting

EXECUTIVE SESSION (in-camera):

Res. #072/12 Moved by Mayor Johnston that the Regular Council meeting temporarily
Adjournment adjourn and Council sit in Executive Session at 9:06 p.m.

CARRIED

Res. #073/12 Moved by Mayor Johnston that the Regular Council meeting reconvene from
Reconvene Executive Session at 9:49 p.m.

CARRIED

ADJOURNMENT:

Res. #074/12 Moved by Councillor Nielsen that the Regular Council meeting of August 15,
Adjournment 2012 is hereby adjourned at 9:50 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 26th DAY OF SEPTEMBER 2012

MAYOR

CHIEF ADMINISTRATIVE OFFICER