

**SUMMER VILLAGE OF POPLAR BAY  
REGULAR COUNCIL MEETING  
TUESDAY, OCTOBER 23, 2012 @ 10:00 A.M.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

**Present:**

**Council:** Kevin Davies, Mayor  
Deb McDaniel, Deputy Mayor  
Pat Sloan, Councillor  
**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor Davies called the meeting to Order at 10:00 a.m.

**A. ADOPTION OF AGENDA**

**Res. #12-84**

Moved by Deputy Mayor McDaniel to adopt the agenda as amended.

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS**

1. Organizational Meeting Minutes of August 24, 2012

**Res. #12-85**

Moved by Councillor Sloan to adopt the Regular Council Meeting Minutes of August 24, 2012 as amended to read as follows:

- 10. Subdivision and Development Appeal Board:*

**Res. 12-67**

*Moved by Mayor Davies that the Board shall consist of three members from the following roster: Bruce Fowlie, Brian Keeler, Pete Langelle, John Slater and Al Greenslade, and that further appointments may be made by Councillor resolution as required.*

**CARRIED**

2. Regular Council Meeting Minutes of August 24, 2012

**Res. #12-86**

Moved by Councillor Sloan to adopt the Regular Council Meeting Minutes of August 24, 2012 as presented.

**CARRIED**

**C. DELEGATION**

None.

**D. BYLAWS & POLICIES**

1. Bylaw #233, Use of Municipal Property Bylaw

**Res. #12-87**

Moved by Deputy Mayor McDaniel to give 3<sup>rd</sup> Reading to Bylaw #233, Use of Municipal Property Bylaw, as amended.

**CARRIED**

2. Amendment to Policy #01-2002 Council Honorarium and Meeting Fees

**Res. #12-88**

Moved by Councillor Sloan to approve amendments to Policy #01-2002 including half day meeting rates of \$150 and meetings of 3 hours or more at \$300.

**CARRIED**

3. Policy #28-2012, Budget Variances under the JSC Agreement

**Res. #12-89**

Moved by Deputy Mayor McDaniel to approve Policy #28-2012, Budget Variances under the JSC Agreement, as presented.

**CARRIED**

4. Bylaw #234, Amends Bylaw #187, the Subdivision and Development Appeal Board Bylaw

**Res. #12-90**

Moved by Deputy Mayor McDaniel to give 1<sup>st</sup> Reading to Bylaw #234, Bylaw to amend Bylaw #187, the Subdivision and Development Appeal Board Bylaw.

CARRIED

**Res. #12-91**

Moved by Councillor Sloan to give 2<sup>nd</sup> Reading to Bylaw #234, Bylaw to amend Bylaw #187, the Subdivision and Development Appeal Board Bylaw.

CARRIED

**Res. #12-92**

Moved by Mayor Davies to proceed to 3<sup>rd</sup> Reading for Bylaw #234, Bylaw to amend Bylaw #187, the Subdivision and Development Appeal Board Bylaw.

CARRIED

**Res. #12-93**

Moved by Mayor Davies to give 3<sup>rd</sup> Reading for Bylaw #234, Bylaw to amend Bylaw #187, the Subdivision and Development Appeal Board Bylaw.

CARRIED

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed and revised. A discussion of Council honorarium/ per diems took place; it was suggested that Administration obtain information on the amounts that other comparable municipalities are offering in this regard.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Joint Services Committee

Deputy Mayor McDaniel reviewed the minutes of the Joint Services Committee held on October 10, 2012; items included proposed revisions to the Council Honorarium and Meeting Fee Policy; Lakedell Area Community Library Society facility lease and CAO performance review process.

2. Pigeon Lake Regional Wastewater Committee

Councillor Sloan provided Council with information on the Pigeon Lake Regional Wastewater Committee that took place on Saturday, October 13, 2012. Representatives from GENIVAR provided a presentation on the Mulhurst Lagoon expansion. The liner installation started on October 5<sup>th</sup> with a proposed completion date of October 24<sup>th</sup>. Substantial completion of the project is expected to be met by October 31<sup>st</sup>, and a contract extension was granted to November 15<sup>th</sup>. The lagoon has expanded from 140,000 m<sup>3</sup> to 230,000 m<sup>3</sup>.

The County of Wetaskiwin provided background on the needs assessment outcome performed for Pigeon Lake First Nations Reserve #138A and communications received from any of the Four Bands. A financial update was provided that included costs per municipality for Phase I of the system.

Regional wastewater committee representatives will meet with the First Nations Councils again to provide information on the project and determine their interest in becoming a participating partner.

A proposed Pigeon Lake Regional Wastewater System Memorandum of Understanding/ Interim Agreement was reviewed by the Committee, which will serve as the document until such time that a formal commission is approved. The agreement is to be approved as presented with the schedules still to come.

**Res. #12-94**

**Moved by Councillor Sloan that the Summer Village of Poplar Bay enter into the Pigeon Lake Regional Wastewater System Memorandum of Understanding / Interim Agreement as presented, with the exclusion of the schedules which were absent.**

**CARRIED**

3. Local Wastewater Collection Project

Council reviewed a report outlining development in the Summer Village, including the installation of residential holding tanks.

4. Pigeon Lake Summer Villages Strategic Alliance

Council reviewed the minutes of the August 27, 2012 meeting in which Pigeon Lake water quality and options for the control of blue-green algal was discussed. A group of individuals is investigating in-lake options; a focus group may be formed by PLWA/APLM to investigate other options.

**Res. # 12-95**

**Moved by Mayor Davies that as a representative of the taxpayers of the Summer Village of Poplar Bay, we support and encourage the creation of a committee of the PLSVSA to work with the department of Environment and Sustainable Resource Development for a feasibility study, and consider hiring of consultants to assess the ability of in-lake initiatives in conjunction with the PLWA/APLM.**

**CARRIED**

5. Pigeon Lake Watershed Association

A meeting was held on Saturday, September 1st, 2012 at the Mulhurst Legion with representatives of PLWA, Alberta Environment, Summer Villages, Counties and lake area land owners. The purpose of the meeting was to discuss the report released in May 2012 entitled "Lake and Watershed Management Options for the Control of Nuisance Blue-Green Algal Blooms in Pigeon Lake, Alberta".

Chris Teichreb, Limnologist/Water Quality Specialist and the author of the report, provided an overview of his report. Highlights of the meeting included:

- Of the three elements required for cyanobacteria (blue-green algae) – namely heat, light and nutrients – the only element we can control is nutrients
- Control of phosphorus is key, not nitrogen
- At present, water sampling is conducted monthly. In 2013, the department will start sampling weekly.
- A total of seven Pigeon Lake area streams are currently sampled
- A combination of both watershed and in-lake controls are required to decrease nutrient load – not one solution
- Potential options to be examined must include a cost-benefit analysis, ie) includes environmental, social and economic factors
- A question arose regarding the feasibility of water transfer; Chris replied that this option should be examined with the cost-benefit analysis as mentioned above, like any of the potential options

The meeting concluded with the intent of forming a focus group, with members from APLM and PLWA, to examine the cost-benefit analyses required by the potential options identified in the report.

6. Association of Pigeon Lake Municipalities

Council reviewed the Minutes of the meeting held on September 11, 2012.

**Res. # 12-96**

**Moved by Councillor Sloan that the Summer Village of Poplar Bay contribute \$300 towards the operation of the Association of Pigeon Lake Municipalities.**

**CARRIED**

7. Municipal Reserve Sales

Council directed Administration to investigate the potential sale of the thin strips of lakefront Municipal Reserve that run parallel to the lake, including whether these reserves can be sold and if there are restrictions on how the proceeds can be used.

8. Intermunicipal Development Plan Update

Administration advised that meetings with the County Administrator are proceeding well and proposed amendments to the IDP agreement appear to be satisfactory to both parties. Administration was requested to advise the County of Wetaskiwin of their interest in proceeding with Provincial Park road upgrades in 2013.

9. Regional Policing Project Update

Proposed revisions and corrections have been provided to the consultant by the Pigeon Lake CAO's, and Administration is attempting to obtain a completion date for the report.

10. Municipal Addressing Project

Administration advised that the sign installation is slightly behind schedule due to weather and that the map signs are currently being manufactured. Council requested a copy of the municipal addressing map sign for review.

11. Development Matters

Council was brought up to date on development matters such as unsightly properties.

12. Fall Newsletter

Potential news items such as local wastewater, municipal addressing and the south side wastewater project will be included in the upcoming fall/winter newsletter.

**G. FINANCIAL**

1. Cheque Listing

Res. #12-97

Moved by Councillor Sloan to accept the cheque listing as information.

**CARRIED**

2. Financial Report

Res. #12-98

Moved by Councillor Sloan to accept the financial report as information.

**CARRIED**

**H. ADJOURNMENT**

Res. #12-99

Moved by Councillor Sloan to adjourn the meeting at 2:48 pm.

**CARRIED**

  
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Kevin Davies, Mayor  
Summer Village of Poplar Bay

  
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Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay