

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, NOVEMBER 30, 2012 @ 10:00 A.M.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Kevin Davies, Mayor
Deb McDaniel, Deputy Mayor
Pat Sloan, Councillor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor Davies called the meeting to Order at 10:00 a.m.

A. ADOPTION OF AGENDA

Res. #12-100

Moved by Deputy Mayor McDaniel to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of October 23, 2012

Res. #12-101

Moved by Mayor Davies to adopt the Regular Council Meeting Minutes of October 23, 2012 as amended.

CARRIED

C. DELEGATION

None.

D. BYLAWS & POLICIES

1. Policy #27-2011, Procedure for the Completion of Encroachment Agreements

Res. #12-102

Moved by Councillor Sloan to approve the amendment to Policy #27- 2011, as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised. Administration will confirm the date of the last culvert inspection to determine if an inspection is required in 2013.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Regional Wastewater Chairman Brian Keeler provided a regional update for upcoming Summer Village newsletters. Discussions with First Nations representatives are ongoing.

2. Regional Policing Project Update

This item will be discussed at JSC to determine if the pursuit of another consultant is prudent, considering that the final report has not been made available by Activation Analysis Group Inc to Administration despite repeated requests.

3. Intermunicipal Development Plan Update

Poplar Bay Council is supporting Grandview Council's request to decrease the Summer Village speed limit to 40 km. Communication to residents will be forthcoming to advise them of the change in speed and Poplar Bay will work with Grandview to streamline with project.

4. ASVA Communication Survey

Council directed Administration to complete the survey as required.

5. Encroachment Information

Council reviewed Policy #27-2011, Procedure for Completion of Encroachment Agreements; Bylaw #233, Use of Municipal Property Bylaw, and a sample encroachment agreement that could be used when dealing with Summer Village encroachments on municipal property.

6. Pigeon Lake Himalayan Balsam Eradication Program

Council reviewed the Pigeon Lake Himalayan Balsam Eradication Program 2012 Summary as provided by Don Davidson, Summer Village Weed Inspector. The budgeted amount for 2012 was \$950 (57 hours) while actuals are \$960 (59.5 hours).

7. Association of Pigeon Lake Municipalities

Council reviewed the Minutes of the Committee of the Whole dated October 18, 2012; the resolution to establish sub-committees and the draft sub-committee Terms of Reference. Four sub-committees were established: Environmental Management; Water Augmentation; Chemical/Mechanical and Alternative Technologies.

8. Pigeon Lake Watershed Association

The Pigeon Lake Watershed Association and Association of Pigeon Lake Municipalities are working closely together on committees and initiatives, as noted above.

9. South Side Wastewater Committee

Deputy Mayor McDaniel reviewed the minutes and discussion from the South Side Wastewater Committee meeting held on November 8, 2012. Discussion ensued regarding synchronicities between local / south side and regional wastewater projects.

10. Local Wastewater Collection Project

Council reviewed the report on the status to date on the local wastewater project. Sentry Water and Wastewater Solutions provided some initial data on compliant/ non-compliant properties and the full reports have yet to come. Residents are provided with letters when it is known that their properties are non-compliant and follow-up is conducted.

11. Municipal Addressing Project

Council reviewed various maps, and revisions will be requested to the large map signs that will be installed at Summer Village entrances and at the day park to assist visitors and emergency services personnel in navigating through the Summer Village.

12. Subdivision & Development Appeal Board Decision

Council reviewed the appeal decision of the SDAB on a Stop Work Order issued for property at Lot 38, Block 1, Plan 2018 RS. The Board believed that they did not have jurisdiction to address certain components of the appeal/ Stop Work Order, and as such, suggested that Poplar Bay Council give consideration to two items: the fine issued by the Development Officer and paid by the Appellant for developing without a permit, and the issuance of an encroachment agreement to allow driveway / road allowance paving stones to remain in place.

Res. #12-103

Moved by Mayor Davies to uphold the Development Officer's decision to issue the fine to the owner of Lot 38, Block 1, Plan 2018 RS for developing without a permit.

CARRIED

Res. #12-104

Moved by Deputy Mayor Davies that the Summer Village of Poplar Bay enter into an encroachment agreement with the owner of Lot 38, Block 1, Plan 2018 RS for the presence of paving stones on the Summer Village right of way.

CARRIED

13. House of Commons Private Members Motion M-400

Administration presented information received by House of Commons MP Mylene Freeman regarding a private members motion (M-400) regarding the establishment of financial support programs to bring rural residential septic systems up to standard. The MP's letter requests that the Motion M-400 is supported by passing it as a municipal resolution at a Council Meeting.

Res. #12-105

Moved by Deputy Mayor McDaniel that the Summer Village of Poplar Bay support House of Commons Private Members Motion M-400 in that the government should study the possibility of establishing, in cooperation with the provinces and territories, one or more financial support programs, inspired by the one proposed by the Federation of Canadian Municipalities, that would bring up to standard the septic systems of homes not connected to a sanitation system, in an effort to ensure urban/rural balance, lake protection, water quality and public health.

CARRIED

G. FINANCIAL

1. Cheque Listing

Res. #12-106

Moved by Councillor Sloan to accept the cheque listing as information.

CARRIED

2. 2013 Draft Budget

Res. #12-107

Moved by Councillor Sloan to accept the 2013 draft budget as amended.

CARRIED

3. Muniware Agreement

Res. #12-108

Moved by Mayor Davies to enter into the 2013 Muniware Support agreement as presented.

CARRIED

H. INFORMATION ITEMS

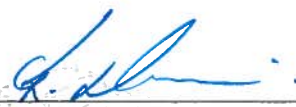
1. PLPS Monthly Service Report - October, 2012
2. FORTIS re: CAREA

I. ADJOURNMENT


Res. #12-109

Moved by Councillor Sloan to adjourn the meeting at 1:52 pm.

CARRIED



Kevin Davies, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay