



Summer Village of Ma-Me-O Beach  
**REGULAR COUNCIL MEETING**  
**THURSDAY, FEBRUARY 28, 2013 at 10:00 AM**  
Summer Villages Office Council Chambers  
605 – 2<sup>nd</sup> Avenue, Ma-Me-O Beach, Alberta

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**MINUTES**

**Present:**

Don Fleming, Mayor  
John Slater, Deputy Mayor  
Peter Langelle, Councillor

Sylvia Roy, CAO

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Mayor Fleming called the meeting to order at 10:02 am.

**A. ADOPTION OF AGENDA**

**Res. #13-11**

**Moved by Councillor Langelle to adopt the agenda as amended.**

**CARRIED**

**B. ADOPTION OF MINUTES FROM PREVIOUS MEETING**

1. Minutes of the Regular Council Meeting of January 13, 2013

**Res. #13-12**

**Moved by Deputy Mayor Slater to adopt the Minutes of the Regular Council Meeting of January 13, 2012 as presented.**

**CARRIED**

**C. DELEGATIONS AND VISITORS**

1. Pigeon Lake Watershed Association – Mr. Jeff Lloyd

Mr. Jeff Lloyd, a Director for PLWA, presented a “look back” at 2012 and a “look ahead” at 2013.

Grant funding is being sought for PLWA programs and Association sustainability. Feedback has been collected from PLWA members, where the need to eliminate nutrients and address root causes was noted as areas to address. Frustration surrounding stewardship, development around the lake and lack of enforcement was also noted.

Mr. Lloyd indicated that the PLWA has an emphasis on working with the Association of Pigeon Lake Municipalities (APLM) and the twelve municipal Councils around the lake, and the work being done on the report released in May 2012 that described potential methods of controlling and managing cyanobacteria in Pigeon Lake. In lake options are included as part of the investigation of potential methods. Discussion took place regarding phosphorus levels in the lake and surrounding areas and the lack of baseline data. The Ministry of Alberta Environment appears appreciative of the ongoing communication from the PLWA and the APLM.

Alberta Environment and SRD is supportive of the PLWA and the PLWMP (Pigeon Lake Watershed Management Plan). The PLWMP was recommended by the state of the watershed report and has since moved forward on identifying best practices for watershed controls for the watershed and shoreline. Two sub-committees have been struck to examine the use of/ prohibition of fertilizers, and the creation of a model Land Use Bylaw that addresses environmental concerns. Once the model bylaw is drafted, it is suggested that it is vetted through the Joint Services Committee. The PLWA also played a role in the Grandview Creek restoration project in the Summer Village of Grandview.

To date, 24 Home Site assessments are scheduled for 2013 and more are encouraged. Mr. Lloyd stated that PLWA has rescinded the policy prohibiting Council Members from serving on the PLWA Board of Directors.

A Watershed Advisory Group Session is scheduled for April 13, and the PLWA Annual General Meeting is scheduled for August 24, 2013. Mr. Lloyd asked Council for feedback on PLWA, to which Council indicated that they are pleased with PLWA’s performance and increased communication over the past

two years. Funding models will be examined by Council later in this meeting. Mr. Lloyd departed from Council chambers at 10:40 am.

2. Mr. John Pawluik, Financial Auditor

At 10:45 am Council called upon Mr. John Pawluik to present the 2012 audited financial statements for the Summer Village of Ma-Me-O Beach. Mr. Pawluik reviewed the income statement and balance sheet, and stated that the financial statements are fairly presented. Mr. Pawluik departed from Council Chambers at 11:20 am.

3. Mr. Wayne MacDonald

Mr. Wayne MacDonald was called upon at 11:25 am to present to Council at am regarding a potential Ma-Me-O Beach Community History Book. Items discussed included project scope and budget, community involvement, project management and time frame, and a draft contents outline.

A volunteer advisory committee would be formed and provincial archives would be searched for old maps and data. Items to be included could be a Council history, businesses and services, churches, sport and recreation clubs and organizations, schools, local celebrations, the depression years, individual family histories, First Nations neighbors, homesteaders and early residents, etc. The personal histories are gathered by inviting people to participate with a helpful template of how to tell a story, and invite photographs for submission. A memorial piece could form a part of the book in memory of community members who have deceased, and donations could be accepted in their memory to assist in the publication of the book.

A writer and researcher would be required for compilation of the book. Mr. MacDonald brought samples of history books from other communities as reference for this project. Grant funding could be sought, and local sponsorships could also be pursued. The project manager would be a subject matter expert, and administrative/ clerical functions would need to be addressed.

Mr. MacDonald suggested expecting a one year timeframe for the completion of the book. One idea was to present the book during Ma-Me-O Days and offer the book for sale at that time. Mr. MacDonald would be willing to take on the role of project manager for the completion of the project and be able to speak on the project at various events, such as the Annual Information Meeting. Letters will be sent to potential sponsors and committee participants, as well general letters to residents informing them of the project. Mr. MacDonald is a subject matter expert on the Titanic; therefore a suggestion arose of a Titanic fundraiser dinner. A short video could be created as a presentation/introduction to the project, and shown at the AIM as well as posted on the website. Council thanked Mr. MacDonald for presentation.

Council recessed at 12:32 pm  
Council reconvened at 1:00 pm

**D. BYLAWS AND POLICIES**

1. Bylaw #340, Road Right-of Ways

**Res. #13-12**

**Moved by Deputy Mayor Slater to give 1<sup>st</sup> Reading to Bylaw #340, Road Right of Ways, as presented.**

**CARRIED**

**E. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow up List

The follow-up sheet was reviewed.

2. Brownlee Legal Seminar

Councillor Langle and Administration provided a brief review of the Brownlee legal seminar that took place on February 21, 2013. Topics included planning and development enforcement, court-ordered compliance for unsightly properties, and legal challenges facing municipal public utilities such as wastewater and water.

3. AUMA Mayor's Caucus

Councillor Langelle provided a report of the AUMA Mayor's Caucus that took place on February 13, 2013. Items discussed included the MGA review; provincial budget to be released on March 7; the municipal sustainability strategy; a First Nations consultation strategy; energy and water policies, and police funding. The next Mayor's caucus is scheduled for June 12, 2013.

**F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Joint Services Committee

Council reviewed the draft Minutes of February 17, 2013, and discussed the status of Pigeon Lake Protective Services coverage in various Summer Villages.

2. Enhanced Policing Agreement

**Res. #13-14**

**Moved by Councillor Langelle that the Summer Village of Ma-Me-O Beach enter into the agreement for enhanced RCMP with the department of Alberta Justice and Solicitor General for a maximum of 368 hours between January 31 and December 31, 2013, to a maximum of \$29,440.**

**CARRIED**

3. Home Security Presentation

Security, privacy and property protection tips as created by an Edmonton security company were reviewed; Administration will investigate if the information is copyright protected and/or if it can be shared with residents.

4. Pigeon Lake Regional Wastewater Committee

a. Regional Wastewater MOU and Interim Agreement

Council reviewed and discussed the Pigeon Lake Regional Wastewater System Memorandum of Understanding (MOU) and Interim Agreement amongst the County of Wetaskiwin No. 10 and Summer Villages of Crystal Springs, Grandview, Ma-Me-O Beach, Norris Beach and Poplar Bay. This MOU and interim agreement is necessary for the next phase of the regional wastewater project to proceed.

**Res. #13-15**

**Moved by Deputy Mayor Slater that the Summer Village of Ma-Me-O Beach enter into the Pigeon Lake Regional Wastewater System Memorandum of Understanding and Interim Agreement amongst the County of Wetaskiwin No. 10 and Summer Villages of Crystal Springs, Grandview, Ma-Me-O Beach, Norris Beach and Poplar Bay, as presented.**

**CARRIED**

Also discussed was the addition of a 4" diameter PVC pipe beside the main line from Westeros to the junction of Highway 13 and 13A. This will be raised as a critical item at the next regional wastewater committee meeting.

5. South Side Wastewater Committee

A meeting was held January 30 with the committee members and two representatives from Municipal Affairs, in which potential funding options and information on commissions and other governance structures was discussed. The minutes from this meeting were reviewed and discussed; the next Council meeting is April 16, 2013.

6. Living by Water Consultation Report

The Living By Water consultation report conducted in 2010 was reviewed for its assessment and recommendations of the public beach accesses and pier park (Jubilee Park). Recommendations included providing for narrower, winding public accesses and planting of under-story shrubs, perennials and shade trees that are native to the area.

This item will be further discussed during the next Council meeting.

7. PLWA – Summer Village Funding Approach

Council reviewed potential scenarios for providing funding to the Pigeon Lake Watershed Association, including sustainable funding. Funding levels will be further discussed and confirmed during budget deliberations.

8. Public Works

Council reviewed the estimate to pave Jubilee Park to 5<sup>th</sup> Street.

**Res. # 13-16**

**Moved by Deputy Mayor Slater that Answer Asphalt & General Contracting provide a paving overlay from Jubilee Park to 5<sup>th</sup> Street in 2013 as part of the ongoing Ma-Me-O Beach road improvement program.**

**CARRIED**

Community hall bathroom upgrades are underway. Grasscutting for 2013 will be open to bids. Discussion occurred regarding cultivating prior to using the beach cleaner, as the sand becomes packed and difficult to clean properly. However, Council decided that the cultivator wasn't an idea they wanted to pursue.

9. WiFi Project

The new tower will be installed by May 1<sup>st</sup> and will be robust enough to broadcast further than is currently experienced.

10. Regional Emergency Management Project Update

Part 1 and 2 of the Regional Emergency Plan are near completion. An overview has been developed as part of a presentation to Councils, and an orientation has been completed for those individuals who may be involved in the project.

11. Capital Region Assessment Services Commission (CRASC)

a. Agreement 2013-2015

**Res. # 13-17**

**Moved by Councillor Langelle that the Summer Village of Ma-Me-O Beach enter into the agreement with Capital Region Assessment Services Agreement for 2013-2015, as presented.**

**CARRIED**

b. Resolution - Assessment Review Board Members

**Res. # 13-18**

**Moved by Councillor Langelle that in keeping with Bylaw #325 the Summer Village of Ma-Me-O Beach hereby appoints those individuals listed in attached Schedule A for a term ending December 31, 2013 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA 2000, C.M-26.**

**CARRIED**

12. 2013 Election

July and August

13. 2013 Council Priorities

14. 2013 Strategic Plan

15. Battle River Watershed

16. Alberta Environment / Sustainable Resource Department – Water Conversations

**G. APPROVAL OF FINANCIAL REPORTS**

1. Cheque Listing

**Res. #13-19**

Moved by Councillor Langelle to approve the cheque listing as information.

**CARRIED**

2. 2012 Audited Financial Statements

**Res. #13-20**

Moved by Deputy Mayor Slater to approve the 2012 audited financial statements, as presented.

**CARRIED**

3. Resolution to Transfer Operating Fund Surplus to Reserves

**Res. # 13-21**

Moved by Mayor Fleming to transfer \$100,000 of operating fund surplus into the tax stabilization reserve.

**CARRIED**

4. Joint Services Facilities Agreement re: Budget Variance Procedures

Mr. John Pawluik, Financial Auditor, recommended slight revisions to the Joint Services Committee's Budget Variance Procedure.

**Res. # 13-22**

Moved by Councillor Langelle to approve the proposed revision to the Joint Services Budget Variances Procedure, as presented.

**CARRIED**

5. 2013 Draft Budget

**H. INFORMATION ITEMS**

1. PLPS Monthly Service Report – November and December, 2012
2. PLPS Monthly Service Report – January 2013
3. Alberta Municipal Affairs - Internet Voting

**Res. #13-23**

Moved by Mayor Fleming to accept the above three items as information.

**CARRIED**

**I. ADJOURNMENT**

**Res. #13-24**

Moved by Mayor Fleming to adjourn the meeting at 2:19 pm.

**CARRIED**

  
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Don Fleming, Mayor  
Summer Village of Ma-Me-O Beach

  
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Sylvia Roy, CAO  
Summer Village of Ma-Me-O Beach