

**SUMMER VILLAGE OF CRYSTAL SPRINGS
REGULAR COUNCIL MEETING
TUESDAY, MARCH 5, 2013 at 10:00 a.m.
Summer Villages Office Council Chambers
605-2nd Ave, Ma-Me-O Beach, AB**

MINUTES

Present:

Doris Bell, Mayor

Sylvia Roy, CAO

Walter Schlese, Deputy Mayor

Kevin Pratt, Councillor

A. CALL TO ORDER

Mayor Bell called the Meeting to Order at 10:06 am.

B. DELEGATIONS / PRESENTATIONS

Pigeon Lake Watershed Association – Mr. Jeff Lloyd

Mr. Jeff Lloyd, a Director for PLWA, presented a “look back” at 2012 and a “look ahead” at 2013.

Grant funding is being sought for PLWA programs and Association sustainability. Feedback has been collected from PLWA members, where the need to eliminate nutrients and address root causes was noted as areas to address. Frustration surrounding stewardship, development around the lake and lack of enforcement was also noted from PLWA members.

Mr. Lloyd indicated that the PLWA has an emphasis on working with the Association of Pigeon Lake Municipalities (APLM) and the twelve municipal Councils around the lake, and the work being done on the report released in May 2012 that described potential methods of controlling and managing cyanobacteria in Pigeon Lake. In lake options are included as part of the investigation of potential methods. The Ministry of Alberta Environment appears appreciative of the ongoing communication from the PLWA and the APLM.

Alberta Environment and SRD is supportive of the PLWA and the PLWMP (Pigeon Lake Watershed Management Plan). The PLWMP was recommended by the state of the watershed report and has since moved forward on identifying best practices for watershed controls for the watershed and shoreline. Two sub-committees have been struck to examine the use of/ prohibition of fertilizers, and the creation of a model Land Use Bylaw that addresses environmental concerns. The WMP may help the PLWA in obtaining sustainable funding. The PLWA also played a role in the Grandview Creek restoration project in the Summer Village of Grandview.

Fifty five home site assessments were conducted in 2012; to date, 24 home site assessments are scheduled for 2013 and more are encouraged. Mr. Lloyd stated that PLWA has rescinded the policy prohibiting Council Members from serving on the PLWA Board of Directors.

A Watershed Advisory Group Session is scheduled for April 13, and the PLWA Annual General Meeting is scheduled for August 24, 2013 at Lakedell Hall. Mr. Lloyd thanked Crystal Springs for funding and spoke about various funding scenarios. Funding models will be examined by Council later in this meeting. Mr. Lloyd departed from Council chambers at 10:40 am.

C. ADOPTION / ADDITIONS TO AGENDA

Res. # 13-08

Moved by Councillor Pratt to approve the agenda as presented.

CARRIED

D. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of January 23, 2013

Res. # 13-09

Moved by Deputy Mayor Schlese to approve the Regular Council Meeting Minutes of January 23, 2013 as presented.

CARRIED

E. READING OF BYLAWS & POLICIES

1. Fireworks Bylaw No. 211

Bylaw readings tabled until the next Council Meeting.

2. Wastewater Bylaw No. 212

Bylaw readings tabled until the next Council Meeting.

F. COUNCIL & CAO REPORTS

1. Follow-Up Report

The follow up sheet was reviewed and revised.

G. DISCUSSION ITEMS

1. Joint Services Committee

Council reviewed the draft minutes of February 17, 2013. Discussion occurred regarding Pigeon Lake Protective Services and the level of services provided in various Summer Villages.

2. Pigeon Lake Regional Wastewater Committee
 - a. Regional Wastewater MOU and Interim Agreement

Council reviewed and discussed the Pigeon Lake Regional Wastewater System Memorandum of Understanding (MOU) and Interim Agreement amongst the County of Wetaskiwin No. 10 and Summer Villages of Crystal Springs, Grandview, Ma-Me-O Beach, Norris Beach and Poplar Bay. This MOU and interim agreement is necessary for the next phase of the regional wastewater project to proceed.

Res. #13-10

Moved by Mayor Bell to go In Camera at 12:24 pm.

CARRIED

Administration departed from Council Chambers at 12:43 pm

Administration returned to Council Chambers at 12:57 pm.

Res. #13-11

Moved by Mayor Bell to come out of In Camera at 12:57 pm.

CARRIED

Res. #13-12

Moved by Mayor Bell that the Summer Village of Crystal Springs honour the collaborative spirit of the five South Side Summer Villages and share the confidential legal advice we have received regarding the Proposed Memorandum of Understanding and Interim Agreement with regard to the Pigeon Lake Regional Wastewater System with the Councils of Ma-Me-O Beach, Norris Beach, Grandview and Poplar Bay.

CARRIED

Res. #13-13

Moved by Deputy Mayor Schlese that if the concerns raised by RMRP's legal advice are addressed by the County in a revised version of the Memorandum of Understanding and Interim Agreement, then the Summer Village will sign the MOU and Interim Agreement.

CARRIED

A meeting will be arranged with the Summer Village and the County of Wetaskiwin for possibly early next week.

3. South Side Wastewater Committee

A meeting was held January 30 with the committee members and two representatives from Municipal Affairs, in which potential funding options and information on commissions and other governance

structures was discussed. The minutes from this meeting were reviewed and discussed; the next Council meeting is April 17, 2013.

4. Local Wastewater Update

Mayor Bell spoke to Crystal Springs' residents regarding wastewater bylaws and what they believed was appropriate for the Summer Village. A draft bylaw was reviewed and items were discussed such as responsibility /process for inspections, variety and costs of inspections, clarity of definitions, the life of holding tanks and fields, the use of manholes in holding tanks and the differences between provincial and municipal authority.

5. Association of Pigeon Lake Municipalities

No meetings have occurred since the last Council meeting, but committees are working on their respective "in-lake option" tasks with their respective committee members. The next APLM meeting is scheduled for March 26th, 7 pm at the Leduc County office.

Recess: 11:57 am

Reconvene: 12:22 pm

6. Capital Region Assessment Services Commission (CRASC)

a. Agreement 2013-2015

Res. # 13-14

Moved by Councillor Pratt that the Summer Village of Crystal Springs enter into the agreement with Capital Region Assessment Services Agreement for 2013-2015, as presented.

CARRIED

b. Resolution - Assessment Review Board Members

Res. # 13-15

Moved by Councillor Pratt that in keeping with Bylaw #198 the Summer Village of Crystal Springs hereby appoints those individuals listed in attached Schedule A for a term ending December 31, 2013 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA 2000, C.M-26.

CARRIED

7. PLWA re: Summer Village Funding Approach

Council reviewed potential scenarios for providing funding to the Pigeon Lake Watershed Association, including sustainable funding. Funding levels will be further discussed and confirmed during budget deliberations.

8. 2013 Election

Res. # 13-16

Moved by Deputy Mayor Schlese that an elector who is unable to vote at an advance vote or at the voting station on election day because of

(a) physical incapacity,

(b) absence from the local jurisdiction, or

(c) being a returning officer, deputy returning officer, constable, candidate, official agent or scrutineer who may be located on election day at a voting station other than that for the elector's place of residence, may apply to vote by special ballot and that the Summer Village of Crystal Springs may provide for special ballots and provide that the application for special ballots may be made by any one or more of the following methods:

(a) in writing;

(b) by telephone;

(c) by telecopier;

(d) in person;

(e) by e-mail.

CARRIED

9. 2013 Strategic Plan

Council reviewed and revised the 2013 strategic plan.

Res. # 13- 17

Moved by Deputy Mayor Schlese to approve the revised 2013 Crystal Springs Strategic Plan.

CARRIED

H. FINANCIAL REPORTS

1. JSC Agreement – Auditor Request for Amendment

Mr. John Pawluik, Financial Auditor, recommended slight revisions to the Joint Services Committee's Budget Variance Procedure.

Res. # 13-18

Moved by Councillor Pratt to approve the proposed revision to the Joint Services Budget Variances Procedure, as presented.

CARRIED

2. Draft Budget

A draft budget as of March 5, 2013 was reviewed. Further information will be forthcoming at the next Council Meeting regarding AMIP grant funding.

I. CORRESPONDENCE / INFORMATION ITEMS

1. PLPS Monthly Service Report – January 2013
2. Municipal Affairs - Internet Voting Response

J. IN CAMERA (if required)

K. ADJOURNMENT

Res. #13-19

Moved by Mayor Bell to adjourn the meeting at 2:00 pm.

CARRIED



Doris Bell, Mayor
Summer Village of Crystal Springs



Sylvia Roy, C.A.O.
Summer Village of Crystal Springs

Next potential meetings:
April 30
June 4
July 9
July 20 potential election