

**SUMMER VILLAGE OF NORRIS BEACH
REGULAR COUNCIL MEETING
SATURDAY, APRIL 6, 2013 at 10:00 am
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
Ma-Me-O Beach, AB**

MINUTES

PRESENT:

Council: Mayor Bruce Fowlie
Deputy Mayor Brian Keeler
Councillor David Evoy
Administration: Sylvia Roy, CAO; Therese Wiebe, A/CAO

Mayor Fowlie called the meeting to order at 10:02 am.

A. APPROVAL OF AGENDA

Res. #13-24

Moved by Deputy Mayor Keeler to approve the agenda as amended.

CARRIED

B. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of March 9, 2013

Res. #13-25

Moved by Deputy Mayor Keeler to approve the Regular Council Meeting minutes of March 9, 2013, as amended.

CARRIED

C. DELEGATIONS AND VISITORS

1. 10:00 am Mr. John Pawluik, Financial Auditor

At 10:00 am Council called upon Mr. John Pawluik to present the 2012 audited financial statements for the Summer Village of Norris Beach. Mr. Pawluik reviewed the income statement and balance sheet, and stated that the financial statements are fairly presented. Mr. Pawluik departed from Council Chambers at 10:39 am.

2. 11:00 am, Mr. Dwight Cymbaliuk, Norris Beach Resident #313 – Enforcement Order Appeal

At 11:00 am, the appeal for Mr. Dwight Cymbaliuk commenced with Council, CAO Roy and A/CAO Wiebe in attendance. Mr. Cymbaliuk referred to the report received by Sentry Water & Wastewater Services; Mr. Cymbaliuk requested to be present during the inspection but this did not transpire and his father needed to attend in his stead. There did not appear to be loading and effluent during the inspection with Superior Safety Codes, which was in opposition to the report from Sentry which indicated that loading was present. Mr. Cymbaliuk stated that there was 1.5 inches of rain the day before Superior inspected, and the laterals were still in good condition.

Mr. Cymbaliuk reviewed a conflict between the report performed on his property by Sentry and the Enforcement Order. In addition, the testing process included turning on the pump at the start of the testing, which loads gallons of water into the sewage system (laterals), which in turn would result in the presence of effluent in the laterals. If data was gathered and testing prior to and upon starting of the pump, it would provide better information. Mr. Cymbaliuk referred to the PSDS SOP and loading rates for functioning PSDS systems and that starting the pump prior to testing does not seem like a reasonable practice.

Mr. Cymbaliuk again referred to the inspection performed by Superior Safety Codes personnel and their findings that verified, after 1.5 inches of rain 12 hours prior to inspection, that there was no effluent in the laterals.

The field was installed in 1978/79; 2/3rds of the time the field was used for weekend use. Mr. Cymbaliuk indicated that he used a camera to push through the laterals, to confirm that there wasn't a problem with roots, blockage, etc but did not find any issues, including with the lateral that still appears "new" (lacks discoloration).

Mr. Cymbaliuk does not believe that his property is creating any health issues for any parties. Discussion occurred regarding soil types and how soil can be the determinate for the effectiveness of a sewage field. Mr. Cymbaliuk stated that he doesn't believe that there is a problem with the field on his property, and that he can recognize if something is failing. If the system deteriorates, it can be determined via field testing and can be

addressed at that time. Mr. Cymbaliuk expressed disagreement with having only one company to perform the inspections and would recommend that Council consider using two inspection companies to avoid any perceived conflicts.

Mayor Fowlie explained other perceptions that people believe their fields are working if they don't see any water on top of the ground, but vertical separation between the field and the water table must be maintained.

Discussion occurred regarding having the field tested; Mr. Cymbaliuk indicated that safety codes inspection is more valuable than an "opinion" based inspection as performed by Sentry. He is willing to have the field inspected, but wants the opportunity to choose between two inspectors.

Council thanked Mr. Cymbaliuk and the appeal hearing concluded at 11:33 am.

D. BYLAWS & POLICIES

1. Bylaw #129, Development Permit Bylaw

Res. #13-26

Moved by Mayor Fowlie to give 2nd Reading to Bylaw #129, Development Permit Bylaw, as presented.

CARRIED

2. Bylaw #131, Installation of Residential Driveways & Culverts

Res. #13-27

Moved by Councillor Evoy to give 1st Reading to Bylaw #131, Installation of Residential Driveways & Culverts Bylaw, as presented.

CARRIED

3. Bylaw #132, Control of Marine Drive Access

Res. #13-28

Moved by Mayor Fowlie to give 1st Reading to Bylaw #132, Control of Marine Drive Access Bylaw, as presented.

CARRIED

4. Bylaw #133, 2013 Tax Levy Bylaw

Res. #13-29

Moved by Councillor Evoy to give 1st Reading to Bylaw #133, 2013 Tax Levy Bylaw as presented.

CARRIED

Res. #13-30

Moved by Deputy Mayor Keeler to give 2nd Reading to Bylaw #133, 2013 Tax Levy Bylaw as presented.

CARRIED

Res. #13-31

Moved by Mayor Fowlie to proceed to 3rd Reading of Bylaw #133, 2013 Tax Levy Bylaw as presented.

CARRIED

Res. #13-32

Moved by Deputy Mayor Keeler to give 3rd Reading to Bylaw #133, 2013 Tax Levy Bylaw as presented.

CARRIED

5. Bylaw #134 – Regional Emergency Management Bylaw

Res. #13-33

Moved by Deputy Mayor Keeler to give 1st Reading to Bylaw #134, Regional Emergency Management Bylaw, as presented.

CARRIED

Res. #13-34

Moved by Councillor Evoy to give 2nd Reading to Bylaw #134, Regional Emergency Management Bylaw as presented.

CARRIED

Res. #13-35

Moved by Mayor Fowlie to proceed to 3rd Reading of Bylaw #134, Regional Emergency Management Bylaw as presented.

CARRIED

Res. #13-36

Moved by Deputy Mayor Keeler to give 3rd Reading to Bylaw #134, Regional Emergency Management Bylaw as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Council reviewed correspondence forwarded from the County of Wetaskiwin and originating from Alberta Environment and SRD that indicates the First Nations Consultation process has been appropriately conducted and completed, and the revised route for the regional wastewater line has been approved.

A regional wastewater committee meeting has been scheduled for April 16, 2013. An update on funding is expected to be heard at this meeting as well.

2. Local Wastewater

a. Enforcement Order

Res. # 13-37

Moved by Deputy Mayor Keeler to go In Camera at 11:47 am.

CARRIED

Res. # 13-38

Moved by Deputy Mayor Keeler to come out of In Camera at 11:56 am.

CARRIED

Decision on the appeal of the enforcement order issued to property #313 will be deferred to the next Norris Beach Council meeting scheduled for May 18, 2013.

Recess: 11:56 am

Reconvene: 12:14 pm

3. ASVA - Regional Collaboration Grant for Fire Protection Plans

The Association of Summer Villages of Alberta, in conjunction with the Summer Village of Sundance, is spearheading a fire protection plan initiative and as part of the initiative, is pursuing a regional collaboration grant from the provincial government. The local fire chief as well as the provincial Fire Commissioner's Office are aware of the initiative and appear very keen to see the initiative move forward with valued support from other Alberta Summer Villages.

Res. # 13-39

Moved by Deputy Mayor Keeler that the Summer Village of Norris Beach joins the Summer Village of Norglenwold in their application for a Collaboration Grant to develop the Fire Protection Plan Framework. Our participation is with the understanding that it entails no cost, administrative burden or other obligations on behalf of our Summer Village but adds significantly to the value of the project.

CARRIED

4. PLWA – Water Monitoring Update

Council reviewed a water monitoring update from Pigeon Lake Watershed Association; this was reviewed as information.

5. Association of Pigeon Lake Municipalities

Deputy Mayor Keeler reported on the meeting that took place on March 26, 2013.

6. Paul Norris Bursary

Res. #13-40

Moved by Councillor Evoy that the Summer Village of Norris Beach donate \$200 towards the Paul and Miki Norris Bursary at St. Francis Xavier University in Antigonish, Nova Scotia.

CARRIED

7. Projects/ Public Works

Dangerous trees will be assessed and removed in spring. A crack sealer will be examined at the next Council Meeting.

8. Land Use Bylaw Public Hearing Notice (Newspaper Ad/ Mailout)

Administration reviewed the potential mailout to residents, advising them of the upcoming Land Use Bylaw revisions, including provisions for the location of playgrounds within the Summer Village. Residents will also receive a copy of the newspaper advertisement.

9. Bylaw Enforcement

Administration presented information on Community Peace Officers and Bylaw Enforcement training.

10. ASVA – MGA Review

The Association of Summer Villages of Alberta has asked Summer Village Councils for feedback regarding four recommendations related to the current review of the Alberta *Municipal Government Act*. The four recommendations presented are:

- 1) The option that 2 Summer Villages without being contiguous (although on the same lake), can be amalgamated at their request
- 2) Summer Villages can continue to be able to expand by amalgamating adjacent land
- 3) New Summer Villages can be established
- 4) Education Tax be removed from property tax of Summer Villages

Upon discussion, Council resolved the following:

Res. #13-41

Moved by Deputy Mayor Keeler that the Summer Village of Norris Beach supports all four options presented above to Summer Villages for the *Municipal Government Act* review.

CARRIED

G. FINANCIAL REPORTS

1. Cheque Listing

Res. #13-42

Moved by Mayor Fowlie to accept the cheque listing as information.

CARRIED

2. Transfer to Reserves

Res. #13-43

Moved by Deputy Mayor Keeler to transfer the 2012 surplus of \$15,000 to wastewater reserve.

CARRIED

3. 2012 Financial Statements

Res. #13-44

Moved by Councillor Evoy to approve the 2012 audited financial statements, as presented.

CARRIED

4. 2013 Budget

Res. #13-45

Moved by Deputy Mayor Keeler to approve the 2013 Budget, as amended.

CARRIED

H. CORRESPONDENCE AND INFORMATION ITEMS

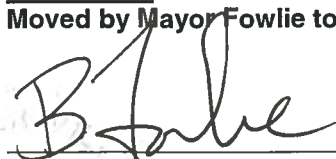
1. Annual Household Toxic & E-Waste Roundup
2. Central Alberta Recreational Lakes (CARL) Spring Forum

I. ADJOURNMENT


Res. #13-46

Moved by Mayor Fowlie to adjourn the meeting at 2:01 p.m.

CARRIED



Bruce Fowlie, Mayor
Summer Village of Norris Beach



Sylvia Roy, Chief Administrative Officer
Summer Village of Norris Beach

NEXT COUNCIL MEETING MAY 18 – INCLUDES LUB PUBLIC HEARING