

**SUMMER VILLAGE OF POPLAR BAY
REGULAR COUNCIL MEETING
FRIDAY, APRIL 12, 2013 @ 10:00 A.M.
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS
605-2nd Avenue, Ma-Me-O Beach, AB**

MINUTES

Present:

Council: Pat Sloan, Mayor
Deb McDaniel, Deputy Mayor

Administration: Sylvia Roy, CAO

CALL TO ORDER

Mayor Sloan called the meeting to Order at 10:00 a.m.

A. ADOPTION OF AGENDA

Res. #13-22

Moved by Mayor Sloan to adopt the agenda as amended.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes of February 22, 2013

Res. #13-23

Moved by Deputy Mayor McDaniel to adopt the Regular Council Meeting Minutes of February 22, 2013 as presented.

CARRIED

C. DELEGATION

Mr. John Pawluik, Financial Auditor

At 10:06 am Council called upon Mr. John Pawluik to present the 2012 audited financial statements for the Summer Village of Poplar Bay. Mr. Pawluik reviewed the income statement and balance sheet, and stated that the financial statements are fairly presented. Mr. Pawluik departed from Council Chambers at 10:42 am.

D. BYLAWS & POLICIES

1. Bylaw #235, 2013 Rates of Taxation

Res. #13-24

Moved by Mayor Sloan to give 1st Reading to Bylaw #235, 2013 Rates of Taxation Bylaw, as presented.

CARRIED

Res. #13-25

Moved by Deputy Mayor McDaniel to give 2nd Reading to Bylaw #235, 2013 Rates of Taxation Bylaw, as presented.

CARRIED

Res. #13-26

Moved by Mayor Sloan to proceed to 3rd Reading of Bylaw #235, 2013 Rates of Taxation Bylaw, as presented.

CARRIED

Res. #13-27

Moved by Mayor Sloan to give 3rd Reading to Bylaw #235, 2013 Rates of Taxation Bylaw, as presented.

CARRIED

2. Bylaw # 236, Regional Emergency Management Bylaw

Res. #13-28

Moved by Mayor Sloan to give 1st Reading to Bylaw #236, Regional Emergency Management Bylaw, as presented.

CARRIED

Res. #13-29

Moved by Deputy Mayor McDaniel to give 2nd Reading to Bylaw #236, Regional Emergency Management Bylaw as presented.

CARRIED

Res. #13-30

Moved by Mayor Sloan to proceed to 3rd Reading of Bylaw #236, Regional Emergency Management Bylaw as presented.

CARRIED

Res. #13-31

Moved by Deputy Mayor McDaniel to give 3rd Reading to Bylaw #236, Regional Emergency Management Bylaw as presented.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Pigeon Lake Regional Wastewater Committee

Council reviewed correspondence forwarded from the County of Wetaskiwin and originating from Alberta Environment and SRD that indicates the First Nations Consultation process has been appropriately conducted and completed, and the revised route for the regional wastewater line has been approved.

The next Pigeon Lake Regional Wastewater Committee meeting is scheduled for April 16, 2013.

2. South Side Wastewater Committee

Discussion occurred regarding the timing of the south side local collection lines with respect to the timing of the regional collection line. The next Committee meeting is scheduled for April 17, 2013 at which time communications, governance, pre-design and encroachment bylaws are slated to be discussed.

3. Local Wastewater Collection Project

The letter to ratepayers regarding inspection of private sewage disposal systems was discussed; due to recent weather there is now ice buildup around holding tank manways. Discussion occurred regarding inspection dates and processes and the responsibility of Sentry Water and Wastewater with respect to the inspection process. Overall project status was reviewed and discussed.

4. 2013 Strategic Plan

Res. #13-32

Moved by Deputy Mayor McDaniel to adopt the 2013 Poplar Bay strategic plan, as amended.

CARRIED

5. Municipal Addressing Project

Discussion occurred regarding the placement of some of the municipal addressing signs. Letters will be sent to residents with respect to moving the signs (providing it meets select criteria), as well as advising residents to contact TELUS if their phone lines have been inadvertently cut by Alberta Traffic Supply during the installation of the signs. A draft letter will be sent to Council for review and approval prior to sending to residents. Alberta Traffic Supply (ATS) will be contacted to find out how they determined the placement of the signs, as the signs were not placed in the expected locations.

The large "map" signs will be installed soon; Administration will verify that ATS will install the signs in the correct locations.

6. ASVA – Fire Protection Plan Support

The Association of Summer Villages of Alberta, in conjunction with the Summer Village of Sundance, is spearheading a fire protection plan initiative and as part of the initiative, is pursuing a regional collaboration grant from the provincial government. The local fire chief as well as the provincial Fire Commissioner's Office are aware of the initiative and appear very keen to see the initiative move forward with valued support from other Alberta Summer Villages.

Res. # 13-33

Moved by Mayor Sloan that the Summer Village of Poplar Bay joins the Summer Village of Norglenwold in their application for a Collaboration Grant to develop the Fire Protection Plan Framework. Our participation is with the understanding that it entails no cost, administrative burden or other obligations on behalf of our Summer Village but adds significantly to the value of the project.

CARRIED

Recess: 12:06 pm
Reconvene: 12:24 pm

7. ASVA – MGA Review Feedback

The Association of Summer Villages of Alberta has asked Summer Village Councils for feedback regarding four recommendations related to the current review of the Alberta *Municipal Government Act*. The four recommendations presented are:

- 1) The option that 2 Summer Villages without being contiguous (although on the same lake), can be amalgamated at their request
- 2) Summer Villages can continue to be able to expand by amalgamating adjacent land
- 3) New Summer Villages can be established
- 4) Education Tax be removed from property tax of Summer Villages

Upon discussion, Council resolved the following:

Res. #13-34

Moved by Deputy Mayor McDaniel that the Summer Village of Poplar Bay supports all four options presented above to Summer Villages for the *Municipal Government Act* review.

CARRIED

8. APLM

Mayor Sloan reviewed the minutes and presented highlights of the Association of Pigeon Lake Municipalities Meeting that was held on March 26, 2013 including the 2012 unaudited financial statements, 2013 draft operating budget, governance procedures, and the PLWA water quality monitoring update. Mayor Sloan also discussed the Committee of the Whole meeting that took place on April 9, 2013 where water augmentation was discussed at length as well as dredging and harvesting.

9. Policing

Administration advised that the three CAO's will be meeting to discuss the completion of the policing study.

G. FINANCIAL

1. Cheque Listing

Res. # 13-35

Moved by Mayor Sloan by to accept the cheque listing as information.

CARRIED

2. 2012 Audited Financial Statements

Res. #13-36

Moved Deputy Mayor McDaniel by to approve the 2012 audited financial statements, as presented.

CARRIED

3. Financial Reserves

Res. # 13-37

Moved by Mayor Sloan to eliminate the administration, ambulance, land sales and fire operating reserves and reallocate these reserve funds to the tax stabilization reserve; and to eliminate the administration and recreation capital reserves and reallocate these reserve funds to the road reserve.

CARRIED

4. 2013 Budget

Res. #13-38

Moved by Mayor Sloan to approve the 2013 Budget, as amended.

CARRIED

H. INFORMATION ITEMS

1. PLPS Monthly Service Report – November and December 2012, January 2013
2. PLWA Water Monitoring Update
3. CARL Spring Forum
4. Toxic Waste Round Up

I. ADJOURNMENT

Res. #13-39

Moved by Deputy Mayor McDaniel to adjourn the meeting at 1:51 pm.

CARRIED



Pat Sloan, Mayor
Summer Village of Poplar Bay



Sylvia Roy, C.A.O.
Summer Village of Poplar Bay

