

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
April 24, 2013
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Jerry Rudnisky Rex Nielsen
CHIEF ADMINISTRATIVE OFFICER	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:05 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 7.12 Accounts Payable Cheque Listing – April 24, 2013
- 9.13 Audubon Turn-Around Area
- 9.14 Road Ban Process
- 9.15 Back Lot Assessment

Res. #022/13 Moved by Councillor Rudnisky that the Regular Council Meeting agenda is
Agenda hereby adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #023/13 Moved by Mayor Johnston that the Regular Council Meeting Minutes of
Minutes January 23, 2013 are hereby approved as presented.

CARRIED

DELEGATIONS:

J.A. Pawluik – 2012 Financial Statements

J.A. Pawluik was in attendance to present the draft 2012 financial statements. He stated that there were no indications of fraud or illegal activities. He noted that C.A.O. Boyda does a good

job on the financial records for the Summer Village. The audit is completed to determine if the financial statements are fairly presented, and his report will state that they are fairly presented.

Mr. Pawluik noted that this will be his final year auditing.

Res. #024/13 Moved by Councillor Nielsen that \$10,000 be transferred to the reserve fund
Financial and further that the December 31, 2012 draft financial statements are hereby
approved as amended.

CARRIED

Pigeon Lake Watershed Association - Update

The Pigeon Lake Watershed Association was not able to be in attendance.

BYLAWS and POLICIES:

#2013-02 Regional Emergency Management Bylaw

Res. #025/13 Moved by Mayor Johnston that Bylaw #2013/02 is hereby given first reading.
Bylaw

CARRIED

Res. #026/13 Moved by Councillor Rudnisky that Bylaw #2013/02 is hereby given second
Bylaw reading.

CARRIED

Res. #027/13 Moved by Mayor Johnston that approval is hereby granted for the presentation
Bylaw of Bylaw #2013/02 for third reading at this meeting.

CARRIED UNANIMOUSLY

Res. #028/13 Moved by Councillor Rudnisky that Bylaw #2013/02 is hereby given third and
Bylaw final reading and finally passed.

CARRIED

C.A.O.'s REPORT:

Council agreed to accept this correspondence as information.

FINANCE:

Bank Reconciliation – January, 2013

Res. #029/13 Moved by Mayor Johnston that the Bank Reconciliation for January, 2013, is
Bank hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – February 2013

Res. #030/13 Moved by Councillor Rudnisky that the Bank Reconciliation for February,
Bank 2013, is hereby approved.
Reconciliation

CARRIED

Bank Reconciliation – March, 2013

Res. #031/13 Moved by Councillor Nielsen that the Bank Reconciliation for March, 2013, is
Bank hereby approved.
Reconciliation

CARRIED

Accounts Payable Cheque Listing – January 20 – April 18, 2013

Council agreed to accept this correspondence as information.

Balance Sheet and Income & Expense – March 31, 2013

Res. #032/13 Moved by Mayor Johnston that the Balance Sheet ending March 31, 2013, and
Financial the Income / Expense Statements for January 1 - March 31, 2013 are hereby
Statements approved as presented.

CARRIED

General Ledger Transaction History – January 1 – March 31, 2013

Council agreed to accept this correspondence as information.

Alberta School Fund Foundation – 2013 Requisition

Council agreed to accept this correspondence as information.

Assessment Roll – 2012 Assessment for 2013 Taxes

Council agreed to accept this correspondence as information.

Alberta Municipal Affairs – 2013 MSI Funding

Council agreed to accept this correspondence as information.

2013 Budget

Res. #033/13 Moved by Councillor Nielsen that the 2013 budget is hereby approved as
Budget amended.

CARRIED

Pigeon Lake Protective Services - Invoicing

Res. #034/13 Moved by Mayor Johnston that the invoice for January and February, 2013
Finance Pigeon Lake Protective Services be modified to reflect the correct amount as
per the approved agreement, specifically that the hours paid will be for service
hours received, at the signed approved rate of \$55 per hour.

CARRIED

Accounts Payable Cheque Listing – April 19 - 24, 2013

Council agreed to accept this correspondence as information.

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:

C.A.O. Boyda – Certified Local Government Manager Designation

Council agreed to accept this correspondence as information.

**Extreme Management Solutions Inc – Chief Administrative Officer Agreement
Amendment**

Res. #035/13 Moved by Mayor Johnston that the amending Chief Administrative Officer
Agreement Agreement with Extreme Management Solutions Inc. is hereby approved.

CARRIED

Alberta Justice and Solicitor General – Enhanced Policing Agreement

Res. #036/13 Moved by Councillor Rudnisky that the Enhanced Policing Agreement is
Agreement hereby approved.

CARRIED

**Capital Region Assessment Services Commission – Assessment Review Board
Agreement**

Res. #037/13 Moved by Mayor Johnston that the Memorandum of Agreement with Capital
Agreement Region Assessment Services Commission is hereby approved.

CARRIED

Capital Region Assessment Services Commission – Assessment Review Board Members

Res. #038/13 Agreement **Moved by Councillor Nielsen** that in keeping with ByLaw 2010-01, Council of the Summer Village of Itaska Beach hereby appoints those individuals listed in attached Schedule “A” for a term ending December 31, 2013 as members of the Assessment Review Board that may from time to time be required to hear assessment related complaints as permitted in the Municipal Government Act, RSA. 2000, c. M-26.

SCHEDULE “A”

List of Individuals qualified to sit as ARB Members for 2013

Aitken, Sheila	Hennig, Stew
Atkinson, Frank	Katchur, Gale
Bennett, Judy	Knowles, Richard
Butlin, Donald	Pickering, Mark
Chartrand, Darlene	Ralph, Ray
Dennett, Jack	Thain, Trevor
Dobing, Don	Truscott, Una
Ganske, Dwight	Twerdoclib, Robert
Gavan, Joyce	Wilcox, Glen

CARRIED

Federal Gas Tax Fund – Agreement Extension

Res. #039/13 Agreement Moved by Mayor Johnston that the Amending Agreement for the Federal Gas Tax Fund is hereby approved.

CARRIED

Association of Summer Villages of Alberta – Fire Protection Plan Framework

Res. #040/13 Support Moved by Councillor Nielsen, that the Summer Village of Itaska Beach joins the Summer Village of Norglenwold in their application for a Collaboration Grant to develop the Fire Protection Plan Framework. Our participation is with the understanding that it entails no cost, administrative burden or other obligations on behalf of our Summer Village but adds significantly to the value of the project.

CARRIED

Alberta Urban Municipalities Association – Municipal Government Act Review

Council agreed to accept this correspondence as information.

**Association of Summer Villages of Alberta – Municipal Government Act Review
Feedback Requested**

Res. #041/13
Letter

Moved by Mayor Johnston that Council supports the following recommendations:
1 The option that 2 Summer Villages without being contiguous (although on the same lake), can be amalgamated at their request
2 Summer Villages can continue to be able to expand by amalgamating adjacent land, and
3. New Summer Villages can be established.

CARRIED

Pigeon Lake Watershed Association – Water Quality Update

Council agreed to accept this correspondence as information.

Association of Pigeon Lake Municipalities – Governance Procedures

Res. #042/13
APLM

Moved by Councillor Nielsen that the Council of the Summer Village of Itaska Beach approves of the Governance Procedures for the Association of Pigeon Lake Municipalities as presented.

CARRIED

Development Permit - #55 Garage

Council agreed to accept this correspondence as information.

Audubon – Turn Around Area

Councillor Nielsen distributed draft agreements for review.

Road Ban

Council agreed to accept this correspondence as information.

ADMINISTRATIVE MATTERS:

C.A.O. Boyda – Destruction of Records

Council agreed to accept this correspondence as information.

C.A.O. Boyda – 2013 Election

Res. #043/13
Election

Moved by Councillor Nielsen that June Boyda is hereby appointed as the Returning Officer for the 2013 Election in the Summer Village of Itaska Beach, and further that nomination day will be on July 27, 2013 from 2:00 – 3:30 p.m. at the Sandholm Community Hall.

CARRIED

C.A.O. Boyda – Land Title Changes

Council agreed to accept this correspondence as information.

CORRESPONDENCE:

- 1 Website Analytics – January, 2013
- 2 Website Analytics – February, 2013
- 3 Website Analytics – March, 2013
- 4 Pigeon Lake Protective Services – January, 2013 Report
- 5 Pigeon Lake Protective Services – February, 2013 Report
- 6 511 – Alberta Road Report

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

June 19, 2013 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #044/13 Moved by Councillor Rudnisky that the Regular Council meeting of April 24,
Adjournment 2013 is hereby adjourned at 9:37 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 19th DAY OF JUNE, 2013

MAYOR

CHIEF ADMINISTRATIVE OFFICER