

**SUMMER VILLAGE OF POPLAR BAY
ORGANIZATIONAL MEETING
FRIDAY, JUNE 28 at 10:00 A.M
SUMMER VILLAGES OFFICE
MA-ME-O BEACH, ALBERTA
MINUTES**

Present:

Councillor Deb McDaniel
Councillor Brian Meaney
Councillor Laurie Rogers
CAO Sylvia Roy

CALL TO ORDER

CAO Sylvia Roy called the Organizational Meeting of Poplar Bay to order at 10:09 a.m.

A. APPOINTMENT OF MAYOR AND DEPUTY MAYOR

Res. #13-51

Moved by Councillor Meaney that Councillor McDaniel be appointed as Mayor.

CARRIED

Res. #13-52

Moved by Councillor Rogers that Councillor Meaney be appointed as Deputy Mayor.

CARRIED

Mayor McDaniel assumed the Chair.

B. APPOINTMENTS:

1. Auditor:

Res. #13-53

Moved by Mayor McDaniel that Seniuk and Company be appointed as Auditor for the Summer Village of Poplar Bay.

CARRIED

2. Assessor:

Res. #13-54

Moved by Deputy Mayor Meaney that Grant Clark of KCL Consulting. Ltd be appointed as Assessor for the Summer Village of Poplar Bay.

CARRIED

3. Capital Region Assessment Services Commission:

Res. #13-55

Moved by Mayor McDaniel that Councillor Rogers be appointed as representative to the Capital Region Assessment Services Commission.

CARRIED

4. Pigeon Lake Summer Village Strategic Alliance

Res. #13-56

Moved by Mayor McDaniel that Councillor Rogers be appointed as representative to the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Poplar Bay.

CARRIED

5. Association of Pigeon Lake Municipalities :

Res. #13-57

Moved by Mayor McDaniel that Councillor Rogers represent the Summer Village of Poplar Bay on the Association of Pigeon Lake Municipalities.

CARRIED

6. Joint Services Committee :

Res. #13-58

Moved by Councillor Rogers that Mayor McDaniel represent the Summer Village of Poplar Bay on the Joint Services Committee.

CARRIED

7. Public Works:

Res. #13-59

Moved by Councillor Rogers that Deputy Mayor Meaney be appointed as Public Works Chairman.

CARRIED

8. Emergency Services:

Res. #13-60

Moved by Deputy Mayor Meaney that Mayor McDaniel represent the Summer Village on the Pigeon Lake Peace Officer Services & Fire Society Committees.

CARRIED

9. Development Officer

Res. #13-61

Moved by Mayor McDaniel that Therese Wiebe be appointed Development Officer for the Summer Village of Poplar Bay.

CARRIED

10. Subdivision and Development Appeal Board:

Res. #13-62

Moved by Mayor McDaniel that the Board shall consist of three members of the public, from the following roster: Bruce Fowlie, Brian Keeler, Pete Langelles and John Slater.

CARRIED

Res. #13-63

Moved by Mayor McDaniel that the SDAB honorarium will be \$ 125 per hearing.

CARRIED

11. Yellowhead Regional Library

Res. #13-64

Moved by Deputy Mayor Meaney that Mayor McDaniel be appointed as representative to the Yellowhead Regional Library.

CARRIED

12. Intermunicipal Development Plan (IDP) Committee

Res. #13-65

Moved by Deputy Mayor Meaney that Mayor McDaniel be appointed as the Poplar Bay representative for the IDP Committee.

CARRIED

13. Family & Community Support Services (FCSS) Committee

Res. #13-66

Moved by Deputy Mayor Meaney that Mayor McDaniel be appointed as the Poplar Bay representative for the FCSS Committee.

CARRIED

14. Pigeon Lake Regional Wastewater Committee

Res. #13-67

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the Pigeon Lake Regional Wastewater Committee.

CARRIED

15. South Side Wastewater Committee

Res. #13-68

Moved by Mayor McDaniel that Deputy Mayor Meaney be appointed as the Poplar Bay representative for the South Side Wastewater Committee.

CARRIED

C. SIGNING AUTHORITY

Res. #13-69

Moved by Mayor McDaniel to approve the signing authority for Sylvia Roy, Chief Administrative Officer; Therese Wiebe, Assistant Chief Administrative Officer, and Poplar Bay Council Members Debra McDaniel, Laurie Rogers and Brian Meaney.

CARRIED

D. AUTHORIZED CONTACTS

Res. #13-70

Moved by Councillor Rogers that authorized contacts for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Therese Wiebe, Assistant Chief Administrative Officer; and Gail Coleman, Assistant Chief Financial Officer.

CARRIED

E. ADJOURNMENT


Res. #13-71

Moved by Mayor McDaniel to adjourn the meeting at 10:20 pm.

CARRIED



Deb McDaniel, Mayor
Summer Village of Poplar Bay


Sylvia Roy, C.A.O.
Summer Village of Poplar Bay