

**SUMMER VILLAGE OF CRYSTAL SPRINGS  
ORGANIZATIONAL MEETING  
TUESDAY, AUGUST 13<sup>th</sup>, 2013 at 5:00 p.m.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS**

**MINUTES**

**PRESENT:**

Councillors: Doris Bell, Kevin Pratt, Grant Churchill  
Sylvia Roy, CAO

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**A. CALL TO ORDER**

Sylvia Roy, CAO called the Organizational Meeting to order at 10:02 am.

**B. APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

**Res. 13-65**

Moved by Councillor Pratt that Councillor Bell be appointed as Mayor.

**CARRIED**

**Res. 13-66**

Moved by Councillor Pratt that Councillor Churchill be appointed as Deputy Mayor.

**CARRIED**

Mayor Bell assumed the Chair at 10:04 am.

**C. APPOINTMENTS**

1. Auditor

**Res. 13-67**

Moved by Deputy Mayor Churchill that Seniuk and Company of Edmonton be appointed as Auditor for the Summer Village of Crystal Springs.

**CARRIED**

2. Assessor

**Res. 13-68**

Moved by Councillor Pratt that Grant Clark of Leduc (Kevin Lawrence owner KCL Consulting Inc. St. Albert), contracted through CRASC, be appointed as Assessor for the Summer Village of Crystal Springs.

**CARRIED**

3. Capital Region Assessment Services Commission

**Res. 13-69**

Moved by Deputy Mayor Churchill that Councillor Pratt be appointed as representative to Capital Region Assessment Services Commission for the Summer Village of Crystal Springs.

**CARRIED**

4. Association of Pigeon Lake Municipalities

**Res. 13-70**

Moved by Deputy Mayor Churchill that Mayor Bell represent the Summer Village of Crystal Springs on the Association of Pigeon Lake Municipalities for the Summer Village of Crystal Springs.

**CARRIED**

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5. Pigeon Lake Summer Village Strategic Alliance

**Res. 13-71**

**Moved by Councillor Pratt that Mayor Bell be appointed as representative of the Pigeon Lake Summer Village Strategic Alliance for the Summer Village of Crystal Springs.**

**CARRIED**

6. Joint Services Committee

**Res. 13-72**

**Moved by Councillor Pratt that Deputy Mayor Churchill represent the Summer Village of Crystal Springs on the Joint Services Committee.**

**CARRIED**

7. Intermunicipal Development Plan Committee

**Res. 13-73**

**Moved by Councillor Pratt that Deputy Mayor Churchill represent the Summer Village of Crystal Springs on the Intermunicipal Development Plan Committee.**

**CARRIED**

8. Protective Services

**Res. 13-74**

**Moved by Mayor Bell that Deputy Mayor Churchill represent the Summer Village of Crystal Springs on the PLPS Committee as well as Liaison to the RCMP.**

**CARRIED**

9. Public Works

**Res. 13-75**

**Moved by Mayor Bell that Deputy Mayor Churchill be appointed as Public Works Chairman, and that Councillor Pratt be appointed as the alternate member.**

**CARRIED**

10. Southside Wastewater Committee

**Res. 13-76**

**Moved by Councillor Pratt that Mayor Bell be appointed as representative for the Summer Village of Crystal Springs on the Pigeon Lake South Side Wastewater Committee.**

**CARRIED**

11. Pigeon Lake Regional Wastewater Committee

**Res 13-77**

**Moved by Mayor Bell that Deputy Mayor Churchill be appointed as representative for the Summer Village of Crystal Springs on the Pigeon Lake Regional Wastewater Committee.**

**CARRIED**

12. Family & Community Support Services (FCSS):

**Res. 13-78**

**Moved by Deputy Mayor Churchill that Mayor Bell be appointed as the Family and Community Support Services Representative for the Summer Village of Crystal Springs.**

**CARRIED**

13. Environment:

**Res. 13-79**

Moved by Mayor Bell that Councillor Pratt be appointed as Environment Chairman to oversee the portfolios of solid waste and sour gas for the Summer Village of Crystal Springs.

CARRIED

14. Yellowhead Regional Library

**Res. 13-80**

Moved by Mayor Bell that Councillor Pratt be appointed as representative for the Summer Village of Crystal Springs for the Yellowhead Regional Library.

CARRIED

15. Subdivision and Development Appeal Board

One member of Council and 2 or more members of the public shall sit on this Board. When a SDAB Hearing is required, the Secretary of the SDAB shall convene a Board, with the two public members to come from a Council-approved roster.

**Res. 13-81**

Moved by Deputy Mayor Churchill that Councillor Pratt sit as the member of Council and the remainder of the Board come from a roster consisting of 1. David Bunnin, 2. Peter Langelle, 3. Al Greenslade, and 4. Dennis Norton.

CARRIED

**D. SIGNING AUTHORITY**

**Res. 13-82**

Moved by Deputy Mayor Churchill to approve the signing authority for the Summer Village of Crystal Springs for Sylvia Roy, Chief Administrative Officer; Therese Wiebe, Assistant Chief Administrative Officer, and Crystal Springs Council Members; Doris Bell, Kevin Pratt, Grant Churchill.

CARRIED

**E. AUTHORIZED CONTACTS**

**Res. 13-83**

Moved by Deputy Mayor Churchill that authorized contacts for the Summer Village of Crystal Springs for the Alberta Treasury Branch bank accounts are Sylvia Roy, Chief Administrative Officer; Therese Wiebe, Assistant Chief Administrative Officer; Gail Coleman Assistant Chief Financial Officer and Rose Mary Peel, Accounting Clerk.

CARRIED

**F. ADJOURNMENT**

**Res. 13-84**

Moved by Councillor Pratt to adjourn the meeting at 10:12 am.

CARRIED

  
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Doris Bell, Mayor  
Summer Village of Crystal Springs

  
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Sylvia Roy, CAO  
Summer Village of Crystal Springs