

**Title: Water Sewer Billing – Municipally Owned Facilities**

**Policy No: 4103**

**Approval: Town Council**

**Effective Date: January 28, 2009**



Supersedes Policy No: none

**Policy Statement:** The Town of Hardisty believes that it is in the ratepayers' best interests that procedures are required for measuring water and sewer consumption (if applicable) for municipally owned facilities that provide recreation/cultural opportunities for all.

### **1.0 Municipally-Owned Facilities**

- a) This policy would include the following facilities in no particular order: fire hall, community hall, arena/curling rink complex, library, golf course, Hardisty Lake, rodeo grounds, flag-park and soccer pitch.

### **2.0 Meters**

- a) The Town shall own, supply, install and maintain all water meters for all facilities noted above, or have the operator provide a yearly estimate on water consumption.
- b) A control valve shall be installed in the piping both upstream and downstream of the meter setting. Only approved ball valves to be used, no globe or gate valves are acceptable.
- c) Meter is to be sized to operate in the optimum range in normal flow conditions.
- d) The group or organization that operates the building or property on behalf of the Town shall provide the Public Works Department with calculations confirming that the requisitioned meter is the appropriate size for anticipated flow ranges.

### **3.0 Water and Sewer Billing**

- a) Consumption will be measured monthly (where applicable) and a bill will be generated for information purposes only with no actual accounts receivable generated on the account.