

**REGULAR MEETING OF COUNCIL
SUMMER VILLAGE OF ITASKA
August 21, 2013
IN ROOM 241
LEDUC COUNTY ADMINISTRATION OFFICE**

PRESENT:

Present at the meeting were:

MAYOR	Ralph Johnston
COUNCILLORS	Rex Nielsen Rick Redl
CHIEF ADMINISTRATIVE OFFICER	June Boyda

CALL TO ORDER:

The meeting was called to order by Mayor Johnston at 7:15 p.m.

ADDITIONS, DELETIONS AND ADOPTION OF AGENDA:

The following items are hereby added to the agenda:

- 7.8 Accounts Payable Cheque Listing – August, 2013
- 7.9 Bank Signature
- 9.11 Grass Cutting
- 9.12 Fines for Bon Fires
- 9.13 Hawker – Tree Cutting
- 9.14 Audubon Agreement
- 9.15 Picnic Tables

Res. #072/13 Moved by Councillor Redl that the Regular Council Meeting agenda is hereby
Agenda adopted as amended.

CARRIED

ADOPTION OF MINUTES:

Res. #073/13 Moved by Mayor Johnston that the Regular Council Meeting Minutes of June
Minutes 19, 2013 are hereby approved as presented.

CARRIED

DELEGATIONS: none

BYLAWS and POLICIES: none

C.A.O.'s REPORT:

C.A.O. Boyda to write a letter to Mr. Williams regarding the 125 year old tree on his property, and to encourage him to continue on with saving the tree as new growth was noticed at the top, and that it was suggested to use a root feeder to inject water, which would not disturb the roots.

Res. #074/13 Moved by Mayor Johnston that the C.A.O.'s report for June 13 – August 14,
Report 2013 is hereby approved.

CARRIED

FINANCE:**Bank Reconciliation – June, 2013**

Res. #075/13 Moved by Councillor Nielsen that the Bank Reconciliation for June 2013, is
Bank hereby approved.
Reconciliation

CARRIED

Accounts Payable Cheque Listing – June - July, 2013

Council agreed to accept this correspondence as information.

Balance Sheet and Income & Expense – July 31, 2013

Res. #076/13 Moved by Councillor Nielsen that the Balance Sheet ending July 31, 2013, and
Financial the Income / Expense Statements for January 1 – July 31, 2013 are hereby
Statements approved as presented.

CARRIED

General Ledger Transaction History – January 1 – July 31, 2013

Council agreed to accept this correspondence as information.

Outstanding Taxes

Council agreed to accept this correspondence as information.

Investments

Council agreed to accept this correspondence as information.

J.A. Pawluik – Letter to Council

Res. #077/13 Moved by Mayor Johnston that the letter to Council from the Summer Village
Financial auditor J.A. Pawluik was reviewed and Council understands and agrees with the
Statements comments therein.

CARRIED

Accounts Payable Cheque Listing – August, 2013

Council agreed to accept this correspondence as information.

Bank Signature

Res. #078/13 Moved by Mayor Johnston that two signatures are required for all cheques: one
Financial Councillor: Ralph Johnston, Rex Nielsen or Richard Redl and the Chief
Statements Administrative Officer, June Boyda.

CARRIED

TACTICAL LIST:

Council reviewed and updated the tactical list.

NEW BUSINESS:

Council Reports

Council will report on the various committees and meetings they attend.

Alberta Pianofest - Donation

Council agreed to accept this correspondence as information.

Alberta Farm Safety Centre – Support Request

Res. #079/13 Moved by Mayor Johnston that Council understands their request but are
Support unable to help at this time.

CARRIED

Pigeon Lake Regional Chamber of Commerce – Support Request

Res. #080/13 Moved by Mayor Johnston to continue to support the Chamber through being a
Support member, and will encourage other Summer Villages to join.

CARRIED

Leduc County Region Ambulance Board – Dissolution

Council agreed to accept this correspondence as information.

Development Application – Form

After construction is complete, the second real property report is an addendum to the original one completed during the footing stage, which confirms final building and should not be as costly as the original real property report.

Res. #081/13 Moved by Mayor Johnston that the Development Application form be
Development modified, confirming the requirement of a real property report after
construction is complete, but that it is an **updated** real property report.

CARRIED

Jubilee – RiskPro Road Liability Session

Res. #082/13 Moved by Councillor Redl that C.A.O. Boyda attend the Jubilee RiskPro
Session Module 6 – Roads to Success, to be held Tuesday, September 17 in Sherwood
Park, Alberta.

CARRIED

#3 Itaska Beach – August 13, 2013 Letter

Res. #083/13 Moved by Mayor Johnston that a letter be sent to #3 and #10 Itaska Beach to
Development comply with the Land Use Bylaw #2005-01MC in regards to not allowing for
the storage of multiple recreational vehicles on the site nor the use of same as a
principal residence or guest cottage, and further to review whether construction
equipment is permitted and a reminder to get a development permit for all work
done on properties, including retaining walls.

CARRIED

Pigeon Lake Watershed Association – Support Recognition

Council agreed to accept this correspondence as information.

Alberta Municipal Affairs – Council Orientation Session

Council agreed to accept this correspondence as information.

Grass Cutting

Advise the grass contractor to ensure detail is paid attention to, including trimming around the rocks. In addition, the contractor needs to be careful to not get stuck and make ruts in the ditch. Any areas that have been rutted should be raked up.

Fines for Bon Fires

A reminder notice to be put in the next newsletter to make residents aware of the importance of following any restrictions of bon fires during fire bans. Council will be looking seriously at enforcing the bans.

Hawker – Tree Cutting

Res. #084/13 Moved by Mayor Johnston that as the dead trees pose a public safety concern,
Public Works the Summer Village of Itaska Beach will pay for 50% of the removal of four
trees near the playground park entrance, and further the dead poplar near #8
Itaska Beach on the Northwest corner of the property to be removed.

CARRIED

Audubon Agreement

Councillor Nielsen updated Council on the Audubon topic.

Picnic Tables

Council to review information on the picnic tables, including costs, numbers of tables to purchase and the possibility of stacking carts for easy storage and retrieval of the tables.

ADMINISTRATIVE MATTERS:**Annual Information Meeting and Picnic Review**

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Municipal Relief Funding

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Municipal Addressing Change

Res. #085/13 Moved by Mayor Johnston to change the municipal address for Lot 14 Block 1
Website Plan 1534 ET from number 13 to number 14.

CARRIED

C.A.O. Boyda – Invasive Species Boat Launch

Council agreed to accept this correspondence as information.

C.A.O. Boyda – Website Movie

Council to review new content to be provided for the movie.

CORRESPONDENCE:

- 1 Website Analytics – June, 2013
- 2 Website Analytics – July, 2013
- 3 FCM Membership - 2013

Council agreed to accept this correspondence as information.

DATE OF NEXT MEETING:

September 18, 2013 – Regular Council Meeting

EXECUTIVE SESSION (in-camera): none

ADJOURNMENT:

Res. #086/13 Moved by Councillor Redl that the Regular Council meeting of August 21,
Adjournment 2013 is hereby adjourned at 9:26 p.m.

CARRIED

THESE MINUTES ADOPTED BY COUNCIL THIS 4th DAY OF DECEMBER, 2013

MAYOR

CHIEF ADMINISTRATIVE OFFICER