

**SUMMER VILLAGE OF NORRIS BEACH  
REGULAR COUNCIL MEETING  
WEDNESDAY, DECEMBER 18, 2013 at 1:30 pm  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
Ma-Me-O Beach, AB**

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**MINUTES**

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**PRESENT:**

Council: Mayor Brian Keeler  
Deputy Mayor Dave Evoy  
Frank Dyck  
Administration: Sylvia Roy, CAO

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Mayor Keeler called the meeting to order at 1:31 pm.

**A. APPROVAL OF AGENDA**

**Res. #13-144**

Moved by Deputy Mayor Evoy to approve the agenda as presented.

CARRIED

**B. APPOINTMENTS**

1. Joint Services Committee

**Res. #13-145**

Moved by Deputy Mayor Evoy that Mayor Keeler be appointed as the representative to the Joint Services Committee for the Summer Village of Norris Beach.

CARRIED

2. Association of Pigeon Lake Municipalities

**Res. #13-146**

Moved by Mayor Keeler that Councillor Dyck be appointed as the representative to the Association of Pigeon Lake Municipalities Committee for the Summer Village of Norris Beach.

CARRIED

3. Emergency Management/ Pigeon Lake Protective Services

**Res. #13-147**

Moved by Deputy Mayor Evoy that Councillor Dyck be appointed as the representative to the emergency management/ Pigeon Lake Protective Services portfolio for the Summer Village of Norris Beach.

CARRIED

4. Inter-Municipal Development Plan

**Res. #13-148**

Moved by Mayor Keeler that Councillor Dyck be appointed as the representative to the Intermunicipal Development Plan Committee for the Summer Village of Norris Beach.

CARRIED

**C. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

5. Regular Council Meeting Minutes of November 2, 2013

**Res. #13-149**

Moved by Deputy Mayor Evoy to approve the Regular Council Meeting minutes of November 2, 2013, as presented.

CARRIED

6. Special Council Meeting Minutes of November 5, 2013

**Res. #13-150**

Moved by Deputy Mayor Evoy to approve the Special Council Meeting minutes of November 5, 2013, as presented.

CARRIED

**D. DELEGATIONS AND VISITORS**

None.

**E. BYLAWS & POLICIES**

None.

**F. REPORTS FROM STAFF/RESOLUTIONS**

1. Follow Up Sheet

The follow up sheet was reviewed and revised.

**G. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. Regional Wastewater Project

Mayor Keeler updated Council on a meeting that took place on Thursday, November 28<sup>th</sup> at which time tenders were reviewed and costs were discussed. Lift stations will be redesigned and tendered again in order to reduce cost; hopefully the tender will close before Christmas. The notice to proceed date will be in February 2014. Funding scenarios were also discussed and will be further refined once lift station tenders are received.

2. South Side Wastewater Project

Mayor Keeler advised that a meeting of the south side wastewater committee was held on Thursday, December 5<sup>th</sup>. AltaGas was in attendance to speak about the replacement of gas lines in all south side Summer Villages. The work may start in February or March; AltaGas does not want to work in the summer months in an effort to avoid unnecessary disruption to residents. The purpose of the meeting was to avoid potential conflicts with the planned local wastewater drainage system.

The Summer Village of Crystal Springs is applying for a Regional Collaboration Grant for the south side wastewater project to investigate subject matter such as governance models, tie-ins, types of pumps, detailed design drawings, etc.

**Res. #13-151**

**Moved by Mayor Keeler:**

**Be it resolved that we authorize the Summer Village of Norris Beach to participate in an application for the project entitled “Contributing to the Health of Pigeon Lake – South Side Wastewater Collaboration Plans”, submitted by the Summer Village of Crystal Springs under the Regional Collaboration Program; further that the Summer Village of Norris Beach, a participant, agrees to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.**

**CARRIED**

3. Local Wastewater Project

Council reviewed a report on the current status of the local wastewater project as provided by Administration.

4. Regional Emergency Management Update

Mayor Keeler reported on the Regional Emergency Management orientation and committee meeting for the regional emergency management organization. Mr. Clinton Boyda has been hired as the Director of Emergency Management. Future costs will be determined by the number of lots in each Summer Village.

**Res. #13-152**

**Moved by Mayor Keeler that the Summer Village of Norris Beach supports the regional emergency management organization, with present and future costs to be allocated on a per lot basis amongst all 10 Pigeon Lake Summer Villages.**

**CARRIED**

5. Capital Region Assessment Services Commission

Mayor Keeler advised that board members were elected; the individual representing Summer Villages is Doug Thomas, Mayor of the Summer Village of Seba Beach. There will be an increase in our annual fees by \$ .25 per parcel for the 2014 year (\$17.50 per parcel). Residents are encouraged to speak to the assessor and examine the tax roll prior to filing an appeal. Fifteen Alberta Summer Villages currently contract with Capital Region Assessment Services Commission.

6. Fire Services Agreement

Administration presented the fire services agreement as provided by the County of Wetaskiwin. The rate for residential property has increased from \$46 / lot to \$50 per lot. The rate had not changed since 1995. It will also increase each year by CPI or 3%.

**Res. #13-153**

**Moved by Mayor Keeler that the Summer Village of Norris Beach enter into the fire services agreement with the County of Wetaskiwin, as presented.**

**CARRIED**

7. Joint Services Committee

Mayor Keeler reported that the Joint Services Committee is currently reviewing the contract for the Director of Emergency Management, Mr. Clinton Boyda. The JSC has also approved the budget for 2014 and conducted the performance review for the Chief Administrative Officer.

**Res. #13-154**

**Moved by Mayor Keeler that the Summer Village of Norris Beach approve the Joint Services Committee recommendation to adopt the 2014 Joint Services Committee budget as presented.**

**CARRIED**

8. Association of Pigeon Lake Municipalities

Mayor Keeler reviewed the minutes of November 19, 2013. Items discussed at the meeting included a progress report from Pigeon Lake Watershed Association, in-lake technical committee terms of reference and grant application, and the financial report.

**Res. #13-155**

**Moved by Deputy Mayor Evoy:**

**Be it resolved that we authorize the Summer Village of Norris Beach to participate in an application for the project entitled “Improve the Health of Alberta Lakes – An In-Lake Investigation, Plan and Pilot Project”, submitted by the Summer Village of Argentia Beach under the Strategic Initiatives component of the Regional Collaboration Program; further that the Summer Village of Norris Beach, a participant, agrees to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.**

**CARRIED**

9. Bylaw Officer / Community Peace Officer Information

Council reviewed the research that Administration provided between community peace officers and bylaw officers. Mayor Keeler suggested that the Joint Services Committee seriously examine the potential of hiring a bylaw enforcement officer for all seven Summer Villages.

**Res. #13-156**

**Moved by Mayor Keeler that the Joint Services Committee discuss the potential of hiring a shared bylaw officer at the next Joint Services Committee meeting.**

**CARRIED**

**G. FINANCIAL REPORTS**

1. Cheque Listing

**Res. #13-157**

**Moved by Deputy Mayor Evoy to approve the cheque listing as information.**

**CARRIED**

2. Association of Pigeon Lake Municipalities – Membership Fee

**Res. #13-158**

**Moved by Mayor Keeler that the Summer Village of Norris Beach pay the Association of Pigeon Lake Municipalities membership fee of \$500 for 2013.**

**CARRIED**

3. 2014 Draft Budget

**Res. #13-159**

**Moved by Mayor Keeler that the draft 2014 budget be approved as the interim budget for 2014 until such time as the final 2014 budget is approved by Council.**

**CARRIED**

**H. CORRESPONDENCE AND INFORMATION ITEMS**

1. Family Community Support Services 2013 Overview
2. Teamsters Canada Letter
3. CUPW – The Future of Canada Post
4. Guidelines to the Procurement Obligations of Domestic & International Trade Agreements
5. Alberta SPCA Letter
6. MGA Review Consultations
7. Globe and Mail Article – Manitoba Forced Amalgamations

**Res. #13-160**

**Moved by Councillor Dyck to accept the above seven items as information.**

**CARRIED**

**I. ADJOURNMENT**

**Res. #13-161**

**Moved by Councillor Dyck to adjourn the meeting at 2:54 p.m.**

**CARRIED**

  
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**Brian Keeler, Mayor**  
**Summer Village of Norris Beach**

  
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**Sylvia Roy, Chief Administrative Officer**  
**Summer Village of Norris Beach**