

**SUMMER VILLAGE OF POPLAR BAY  
SPECIAL COUNCIL MEETING  
THURSDAY, DECEMBER 19, 2013 at 10:00 A.M.  
SUMMER VILLAGES OFFICE COUNCIL CHAMBERS  
605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB**

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**MINUTES**

***Present:***

**Council:** Deb McDaniel, Mayor  
Brian Meaney, Deputy Mayor  
Laurie Rogers, Councillor  
**Administration:** Sylvia Roy, CAO

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**CALL TO ORDER**

Mayor McDaniel called the meeting to Order at 10:00 a.m.

**A. ADOPTION OF AGENDA**

**Res. #13-107**

**Moved by Mayor McDaniel to adopt the agenda as amended.**

**CARRIED**

**B. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS**

1. South Side Wastewater Committee

Deputy Mayor Meaney advised that a meeting of the south side wastewater committee was held on Thursday, December 5<sup>th</sup>. AltaGas was in attendance to speak about the replacement of gas lines in all south side Summer Villages. The work may start in March; AltaGas does not want to work in the summer months in an effort to avoid unnecessary disruption to residents. The purpose of the meeting was to avoid potential conflicts with the planned local wastewater drainage system

The Summer Village of Crystal Springs is applying for a Regional Collaboration Grant for the south side wastewater project to investigate subject matter such as governance models, tie-ins, types of pumps, detailed design drawings, etc.

**Res. #13-108**

**Moved by Deputy Mayor Meaney:**

**Be it resolved that we authorize the Summer Village of Poplar Bay to participate in an application for the project entitled "Contributing to the Health of Pigeon Lake – South Side Wastewater Collaboration Plans", submitted by the Summer Village of Crystal Springs under the Regional Collaboration Program; further that the Summer Village of Poplar Bay, a participant, agrees to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.**

**CARRIED**

2. Association of Pigeon Lake Municipalities

Councillor Rogers reviewed the minutes of November 19, 2013. Items discussed at the meeting included a progress report from Pigeon Lake Watershed Association, in-lake technical committee terms of reference and grant application, and the financial report.

**Res. #13-109**

**Moved by Councillor Rogers:**

**Be it resolved that we authorize the Summer Village of Poplar Bay to participate in an application for the project entitled "Improve the Health of Alberta Lakes – An In-Lake Investigation, Plan and Pilot Project", submitted by the Summer Village of Argentia Beach under the Strategic Initiatives component of the Regional Collaboration Program; further that the Summer Village of Poplar Bay, a participant, agrees to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.**

**CARRIED**

3. Regional Emergency Management

Mayor McDaniel reported on the Regional Emergency Management orientation and committee meeting for the regional emergency management organization. Mr. Clinton Boyda has been hired as the Director of Emergency Management. Current and future costs will be determined by the number of lots in each of the 10 Pigeon Lake Summer Villages.

**Res. #13-110**

**Moved by Mayor McDaniel that the Summer Village of Poplar Bay supports the regional emergency management organization, with current and future costs to be allocated on a per lot basis amongst all 10 Pigeon Lake Summer Villages.**

**CARRIED**

4. Joint Services Committee

Mayor McDaniel reported that the Joint Services Committee is currently reviewing the contract for the Director of Emergency Management, Mr. Clinton Boyda. The JSC has also approved the budget for 2014 and conducted the performance review for the Chief Administrative Officer.

**Res. #13-111**

**Moved by Mayor McDaniel that the Summer Village of Poplar Bay approve the Joint Services Committee recommendation to adopt the 2014 Joint Services Committee budget as presented.**

**CARRIED**

**Res. #13-112**

**Moved by Mayor McDaniel to go In Camera at 10:17 am.**

**CARRIED**

**Res. #13-113**

**Moved by Mayor McDaniel to come out of In Camera at 10:19 am.**

**CARRIED**

5. Encroachment Project

Legal advice will be sought for the encroachment project; a meeting with the legal firm may arise if needed.

**C. ADJOURNMENT**

**Res. #13-114**

**Moved by Mayor McDaniel to adjourn the meeting at 10:27 am.**

**CARRIED**



**Deb McDaniel, Mayor  
Summer Village of Poplar Bay**



**Sylvia Roy, C.A.O.  
Summer Village of Poplar Bay**

